

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: St Thomas

Date of Drill: 9/26 Time drill was held: 11:00 (pm/am)

Exact time required to evacuate/shelter/secure: 2:00

Total Participants: 185

Remarks: _____

This report is for emergency drill # 1 for school year 17-18.

Name of person conducting drill: TIMOTHY DiLAURA

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title Mark Mabus / DIRECTOR OF MAINTENANCE

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

**School Emergency Drills
Documentation Form**

- | <u>Type of Drill</u> | <u>Time of Drill</u> |
|---|--|
| <input checked="" type="checkbox"/> Fire Drill (6 required) | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: ST Thomas

Date of Drill: 11/16 Time drill was held: 11:30 (pm/am)

Exact time required to evacuate/shelter/secure: 1:30

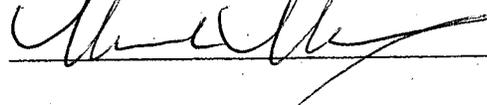
Total Participants: 185

Remarks: _____

This report is for emergency drill # 2 for school year 17-18.

Name of person conducting drill: Mark Moses

Title of person conducting drill: Director of Maintenance

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title Mark Moses / Director of Maintenance

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: ST Thomas

Date of Drill: 11/21 Time drill was held: 10:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1:20

Total Participants: 185

Remarks: _____

This report is for emergency drill # 3 for school year 2017-2018

Name of person conducting drill: Tim DiLaura

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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- | <u>Type of Drill</u> | <u>Time of Drill</u> |
|--|--|
| <input type="checkbox"/> Fire Drill (6 required) | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input checked="" type="checkbox"/> Lock Down/Shelter in Place Drill
(2 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: ST Thomas

Date of Drill: 12.1.17 Time drill was held: 10:15 (pm/am)

Exact time required to evacuate/shelter/secure: _____

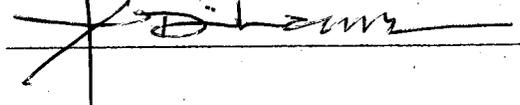
Total Participants: 185

Remarks: Active Shooter

This report is for emergency drill # 1 for school year 2017-2018

Name of person conducting drill: Tim Dikaura

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: St. Thomas

Date of Drill: 1.23.2018 Time drill was held: 11:10 (pm/am)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 185

Remarks: All classrooms reported back, secured their classrooms

This report is for emergency drill # 2 for school year 2017-2018

Name of person conducting drill: Tim DiLaura

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: ST Thomas

Date of Drill: 3/21/2018 Time drill was held: 1:30 (pm/am)

Exact time required to evacuate/shelter/secure: 3:02

Total Participants: 185

Remarks: _____

This report is for emergency drill # Tornado 1 for school year 17-18

Name of person conducting drill: Tim DiLaura

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: St Thomas

Date of Drill: 5-2-18 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure: 2:00

Total Participants: 185

Remarks: _____

This report is for emergency drill # 4 for school year 2017-2018

Name of person conducting drill: MARK MOSES

Title of person conducting drill: HEAD MAINTENANCE

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Type of Drill

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: ST Thomas

Date of Drill: 5/3/2018 Time drill was held: 9:05 (pm/am)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 185

Remarks: _____

This report is for emergency drill # 2 for school year 17-18.

Name of person conducting drill: Tim DiLaura

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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- | | |
|--|---|
| <p><u>Type of Drill</u></p> <p><input checked="" type="checkbox"/> Fire Drill (6 required)</p> <p><input type="checkbox"/> Tornado Drill (2 required)</p> <p><input type="checkbox"/> Lock Down/Shelter in Place Drill (2 required)</p> | <p><u>Time of Drill</u></p> <p><input checked="" type="checkbox"/> Standard</p> <p><input type="checkbox"/> Class Change</p> <p><input type="checkbox"/> Recess</p> <p><input type="checkbox"/> Other Events</p> |
|--|---|

Name of Reporting School: ST THOMAS THE APOSTLE

Date of Drill: 5/16/2018 Time drill was held: 11:00 (pm/am)

Exact time required to evacuate/shelter/secure: 2:05

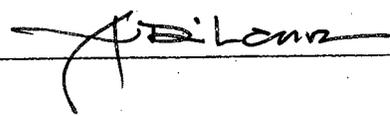
Total Participants: 175

Remarks: Communicate to teachers that the elevator (even for a wheel chair bound student) is not to be used.

This report is for emergency drill # for school year 17-18.

Name of person conducting drill: TIM BILAUCA

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: ST Thomas

Date of Drill: 5/18/18 Time drill was held: 1:45 (pm/am)

Exact time required to evacuate/shelter/secure: _____

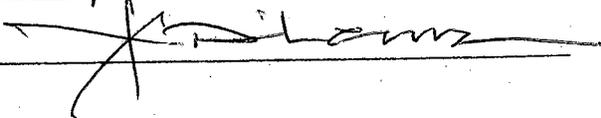
Total Participants: 185

Remarks: _____

This report is for emergency drill # 3 for school year 2017-218

Name of person conducting drill: Tim Dikaora

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____