



**STUDENT ENROLLMENT CONTRACT
2018-2019 SCHOOL YEAR**

I hereby enroll my child(ren) in St. Thomas School and agree to the following terms:

- Enrollment is for the entire school year.
- For Catholic families registered at St. Thomas the Apostle Church: I agree to abide by the Tuition information outlined on the Financial Policies and Concerns page in the Parent/Student Handbook and in the letter enclosed in the registration packet stating what is expected from me in order to receive the reduced In Parish Tuition rates for my child(ren). A review will be done quarterly to determine subsidy eligibility. I agree to pay the subsidy amount for any quarter that I am determined to be ineligible.
- I understand that St. Thomas Catholic School requires a non-refundable registration fee of \$250.00 for new families and \$150.00 for returning families to be paid at the time this enrollment contract is signed. Acceptance of new students is also contingent on the results of placement testing (see Screening Policy), priority formula (See Policy), and space availability.
- I understand that tuition will be pro-rated based on the number of quarters my child(ren) are enrolled, if withdrawn before completing the academic year.
- I understand that St. Thomas School requires enrollment in ESP (Extended School Program) and a non-refundable fee of **\$10 per student** is to be paid at the time this enrollment contract is signed. I agree to abide by the rates for ESP as listed in the Parent/Student Handbook.
- All prior financial obligations to St. Thomas School must be paid in full.

I understand that I need to enroll in Facts Management and make all tuition payments through them. If I need a different payment option, I will need to notify the school office. At least one-tenth of the yearly tuition and fees are due in August by the date you choose for your plan and the final payment needs to be paid by that same date in of May (see Tuition and Fees). **I understand that I am responsible for the enrollment fee of \$45.** I understand that by signing this contract I agree to accept the rules, policies and regulations of St. Thomas School. This contract is for the 2017-18 school year only and future enrollment will be based on renewal of this contract for subsequent years. Please sign and return to school with your enrollment packet.

Signature of Parent/Guardian responsible for all financial obligations to St. Thomas School

Date

Print Your Name

Signature of Additional Parent or Guardian, if joint responsibility

Date

For office use: Cash__ CK #__ \$ Amount _____ Date Rcv'd: _____ Enrollment Form: Y/N
ESP: Cash__ CK #__ \$ Amount _____ Date Rcv'd: _____