

School Emergency Drills Documentation Form

Type of Drill

- ☒ Fire Drill (5 required)
- ☐ Tornado Drill (2 required)
- ☐ Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- ☒ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: St Thomas the Apostle

Date of Drill: 9.2.2021 Time drill was held: 10:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1:59

Total Participants: 108

Remarks: Orderly evacuation - communicate closing of classroom doors

This report is for emergency drill # 1 for school year 2122

Name of person conducting drill: TIM DILANZA

Title of person conducting drill: HEADMASTER

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

☐ Emergency Management Coordinator
Name & Title _____

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

Type of Drill

- ☒ Fire Drill (6 required)
☐ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: St Thomas the Apostle

Date of Drill: 9/16/2021 Time drill was held: 8:30 (pm/am)

Exact time required to evacuate/shelter/secure: _____

Total Participants: 108

Remarks: Reduced evacuation time by 25% (25 sec)

This report is for emergency drill # 2 for school year 21-22

Name of person conducting drill: TIM DILANNA

Title of person conducting drill: HEADMASTER

Signature of person conducting drill: 

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

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- ☒ Fire Drill (6 required)
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(2 required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: St Thomas the Apostle

Date of Drill: 11/18/2021 Time drill was held: 10:25 AM (pm/am)

Exact time required to evacuate/shelter/secure: 1:14

Total Participants: 108

Remarks: Improved evacuation time from 1:24 to 1:14

This report is for emergency drill # 3 for school year 2021-2022

Name of person conducting drill: TIM DILANZA

Title of person conducting drill: HEADMASTER

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills

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Type of Drill

- ☒ Fire Drill (6 required)
☐ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: St Thomas the Apostle

Date of Drill: 4/7/2022 Time drill was held: 1:40 (pm/am)

Exact time required to evacuate/shelter/secure: 1:05

Total Participants: 115

Remarks: _____

This report is for emergency drill # 4 for school year 21-22

Name of person conducting drill: Tim DiLauri

Title of person conducting drill: HEADMASTER

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

Type of Drill

- ☒ Fire Drill (6 required)
☐ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: St Thomas the Apostle

Date of Drill: 6/3/2022 Time drill was held: 9:50 (pm/am)

Exact time required to evacuate/shelter/secure: 1:11

Total Participants: 109

Remarks: The best drill of the year - students
were completely quiet evacuating
the building and returning.

This report is for emergency drill # 5 for school year 2021-2022

Name of person conducting drill: TIM DILAURA / LUKE EUSTICE

Title of person conducting drill: HEADMASTERS

Signature of person conducting drill: [Signature] Luke Eustice

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
☒ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: St Thomas the Apostle

Date of Drill: 3/23/2022 Time drill was held: 9:00 AM (pm/am)

Exact time required to evacuate/shelter/secure: 2:47

Total Participants: 127

Remarks: 1st drill practicing severe weather sheltering

This report is for emergency drill # 1 for school year 21-22

Name of person conducting drill: Tim DILaura

Title of person conducting drill: HEADMASTER

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

School Emergency Drills Documentation Form

Type of Drill

- ☒ Fire Drill (6 required)
☒ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: St Thomas the Apostle

Date of Drill: 5/3/2022 Time drill was held: 9:00 (pm/am)

Exact time required to evacuate/shelter/secure: 2:24

Total Participants: 118

Remarks: Improved transition time from initial drill.

This report is for emergency drill # 2 for school year 21-22

Name of person conducting drill: TIM DILAND

Title of person conducting drill: HEAD MASTER

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

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(2 required)

Time of Drill

- ☒ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: St Thomas the Apostle

Date of Drill: 10/14/2021 Time drill was held: 8:30 (pm/am)

Exact time required to evacuate/shelter/secure: 20 sec (estimated)

Total Participants: 108

Remarks: Effective first drill in securing classrooms -
all classrooms checked for compliance.

This report is for emergency drill # 1 for school year 2021-22

Name of person conducting drill: TIM DILANDRA

Title of person conducting drill: HEAD MASTER

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

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(2 required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: St Thomas the Apostle

Date of Drill: 11/4/2021 Time drill was held: 9:15 (pm/am)

Exact time required to evacuate/shelter/secure: 15 sec

Total Participants: 108

Remarks: All rooms confirmed secured with all teachers reporting secured status - well executed drill.

This report is for emergency drill # 2 for school year 20-21.

Name of person conducting drill: TIM DILAURA

Title of person conducting drill: HEADMASTER

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____

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Time of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: St Thomas the Apostle

Date of Drill: 1/13/2022 Time drill was held: 1:40 (pm/am)

Exact time required to evacuate/shelter/secure: < 20 sec

Total Participants: 132

Remarks: Effective shelter in place

This report is for emergency drill # 3 for school year 21-22

Name of person conducting drill: TIM DILAUDA

Title of person conducting drill: HEADMASTER

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____