

St. Thomas PTG Meeting Minutes

February 22, 2017

In attendance

Liz Theisen, Megan Gandolfi, Steve Gusfa, Michele Jahn, Alyssa Nett, Nikki Mackmiller, Erin Reichert

The meeting was called to order by Liz Theisen at 7:00PM

January Minutes- The minutes were read from the January 25, 2017 meeting and approved with the following change. Super Bowl Squares fundraising event scheduled for 2/1/17 was cancelled.

- I. American Heritage Girls
 - a. Maria Skrobola (Troop Coordinator at Old St. Pat's and guest of Nikki Mackmiller) spoke to the group about the faith-based, scout-like organization for girls in grades K-12 and how to charter a Troop here.
 - i. \$325 initial fee to charter AHG troop at St. Thomas, \$195 annual renewal fee, \$26 annual membership registration per girl. **PTG leadership will discuss what portion of the cost they would cover as well as opening membership to parish (non-school) girls.**
 - b. Nikki offered to be the Troop Coordinator at St. Thomas and would attend the required training. **Nikki will distribute a flyer to school families to get a better idea of interest.**
- II. Treasurer's Report (Steve provided copies of Account Balance 7/1/16-2/28/17 and Statement of Activities February 2017)
 - a. Parish Business Manager, Rob Hohler, tendered his resignation and accepted a job in Ohio. **Steve and Liz will have a transition meeting with Rob to document his role with PTG for the future Business Manager as well as request more detailed descriptions in the financial reports.**
- III. Whoo's Reading Fundraiser
 - a. Mrs. Steffy sent parents an email today outlining the fundraiser. Additional information will be sent home on Friday.
 - b. The top 6 earners will get to choose from the following prizes- \$100 Visa gift card, \$50 Barnes & Noble gift card, \$125 Splash Universe gift card, bluetooth speaker, bluetooth headphones and ihome color-changing speaker.

- c. The top earning class will win a Buffalo Wild Wings party and dress down day.
- d. The top reader in each class will win a \$25 Barnes & Noble gift card.
- e. ***Mrs. Jahn and Mrs. Nett will ask the Reading Group to brainstorm ideas for the weekly incentives.***
- f. The all-school assembly is scheduled for Monday, March 20th. If the school reaches the \$10,000 goal, Mr. Moyer will get taped to the wall. Requiring students to raise a minimum dollar amount in order to participate in the actually taping was discussed. Mrs. Nett also graciously volunteered to have her hair temporarily dyed as an incentive. ***Liz will speak with Kathy Giles about the cheer team performing at the assembly.***
- g. Megan decorated the bulletin board for Whoo's Reading.

IV. Upcoming

- a. Ice Cream Social will be on Friday, May 19th. Walking tacos will be the food item again this year. ***Liz will send out a Sign-Up Genius and will secure the same inflatables/games as last year.***

V. Needs for Next Year

- a. We still need a President, Vice President, Treasurer and additional members at large. Mrs. Jahn nominated Erin Reichert for President. Liz and Steve seconded the nomination. Erin accepted with the condition of having a co-President with previous board experience. Megan cannot hold a board position next year but will remain an active member at large.
- b. ***Liz and Yari will create a detailed PTG "handbook" to pass on to the new leadership for a smooth and successful transition.***

VI. SAC Update

- a. This month's meeting focused on marketing and enrollment/retention.
- b. PTG is funding the SAC curbside coffee and paczki event at drop off on Tuesday, February 28th. The event is to thank the school community and encourage families to turn in their enrollment forms by March 1 to have the registration fee applied to next year's tuition.

The meeting was adjourned at 8:45 PM.